



Kings County Board of Education

Area 1
Mickey Thayer

Area 2
Mary Gonzales-Gomez

Area 3
Tawny Robinson

Area 4
Adam T. Medeiros

Area 5
Alicia Ramirez

Kings County Board of Education

Regular Meeting

Wednesday, May 11, 2022

Kings County Office of Education, 1144 W. Lacey Blvd., Hanford, CA 93230

4:00 p.m.

1. Call to Order ~ *President Robinson*
2. Pledge of Allegiance ~ *President Robinson*

COMMENTS FROM THE PUBLIC

Public comment on any item of interest to the public that is within the Board's jurisdiction will be heard.
The Board may limit comment to no more than 3 minutes and the total time for public input on an agenda item shall not exceed 20 minutes.

ACTION:

3. Approve Minutes of April 13, 2022, Regular Meeting ~ *President Robinson (Pgs. 1-4)*
4. Approve Minutes of April 29, 2022, Special Meeting ~ *President Robinson (Pgs. 5-6)*
5. Approve Resolution A051122 Ordering Governing Board Member Elections: Consolidation of Elections Specification of the Election Order ~ *Todd Barlow (Pgs. 7-9)*
6. Discussion/Possible Action Superintendent's Salary and Fringe Benefits ~ *Jamie Dial (Pgs. 10-13)*
7. Approve Board Policy with Administrative Regulation 5141.52 *Suicide Prevention (2nd Reading)* ~ *Todd Barlow (Pgs. 14-21)*

DISCUSSION:

1. Review Williams Uniform Complaint Report Summary for Quarter 3 ~ *Todd Barlow (Pgs. 22-23)*
2. Superintendent's Report ~ *Todd Barlow*

COMMENTS FROM THE BOARD

Coming Events

Next County Board Meeting: June 8, 2022

Special Board Meeting: June 22, 2022

CCBE Annual Conference: September 9-11, 2022, Monterey

**Kings County Board of Education
Regular Meeting
April 13, 2022
Kings County Office of Education, 1144 W. Lacey Blvd., Hanford, CA 93230
4:00 PM**

CALL TO ORDER: President Robinson convened the regular meeting of the Kings County Board of Education at 4:00 p.m. Mr. Medeiros led the audience in the Pledge of Allegiance.

MEMBERS PRESENT: Board members in attendance included: President Tawny Robinson, Mr. Adam T. Medeiros, Mrs. Mary Gonzales-Gomez, Ms. Alicia Ramirez, and Mrs. Mickey Thayer. Mr. Barlow presided as ex-officio secretary.

OTHER PARTICIPANTS: Mrs. Jamie Dial, Mrs. Lisa Horne, Mrs. Joy Santos, Ms. Leana Cantrell presided as the recording secretary.

COMMENTS FROM THE PUBLIC: None.

APPROVE MINUTES OF MARCH 9, 2022, BOARD STUDY SESSION: On motion by Mickey Thayer, second by Adam Medeiros, the minutes of the March 9, 2022, study meeting of the Kings County Board of Education were unanimously approved as follows:

**AYES: 5
NOES: 0
ABSENT: 0**

APPROVE MINUTES OF MARCH 9, 2022, REGULAR MEETING: On motion by Adam Medeiros, second by Alecia Ramirez, the minutes of the March 9, 2022, regular meeting of the Kings County Board of Education were unanimously approved as follows:

**AYES: 5
NOES: 0
ABSENT: 0**

APPROVE DISCLOSURE OF COLLECTIVE BARGAINING AGREEMENTS FOR 2022-2023 & 2023-2024 Mrs. Jaime Dail presented the Disclosure of Collective Bargaining Agreements for 2022-2023 & 2023-2024. The agreement reflects a 4.5% increase for unrepresented (non bargaining) groups for the 2022-2023 fiscal year, and a 4.5% increase in 2022-2023 and 4% increase in the 2023-2024 fiscal year for staff who fall under the bargaining unit of the California School Employees Association.

On motion by Mary Gonzales-Gomez, second by Alicia Ramirez, the Disclosure of Collective Bargaining Agreements were approved as follows:

AYES: 5
NOES: 0
ABSENT: 0

**APPROVE JC
MONTGOMERY SCHOOL
CALENDAR 2021-2022
(AMENDED):**

Mrs. Lisa Horne presented the JC Montgomery School Calendar for 2021-2022. The calendar has been amended to reflect the addition of June 20, 2022 as a KCOE recognized holiday in commemoration of "Juneteenth" as designated by the Kings County Superintendent of Schools. The proposal would grant JCM students this same holiday. This change would provide for 232 days of instruction this fiscal year instead of the 233 days included in the calendar previously approved by the Board.

On motion by Mickey Thayer, second by Mary Gonzales-Gomez, the amended JC Montgomery School Calendar was approved as follows:

AYES: 5
NOES: 0
ABSENT: 0

**APPROVE KCOE
CALENDAR PACKET
2022-2023:**

Mrs. Lisa Horne presented the Kings County Office of Education (KCOE) Calendar packet for approval. The proposed packet included the 260 day KCOE Employee Master Calendar, list of calendar updates (including modified office closures, early release dates, and holidays). It also included calendars for Shelly Baird School, JC Montgomery School, Kings Kids Infant Program (SELPA), State Preschool Programs, Family Resource Centers, and the District Calendar summary page. All proposed calendars were reviewed, and designed to be closely uniformed with the same holidays and modified office closure dates. Some differences may be reflected for Shelly Baird, JCM, and other sites to work around the needs of the students. All 2022-2023 calendars reflect the "Juneteenth" holiday.

On motion by Alicia Ramirez, second by Adam Medeiros, the KCOE Calendar Packet was approved as follows:

AYES: 5
NOES: 0
ABSENT: 0

**APPROVE A-G
COMPLETION OF
IMPROVEMENT
GRANT PLAN:**

Mrs. Joy Santos presented the A-G Completion Improvement Grant Plan that provides one-time funding to increase or improve services for unduplicated pupils to improve A-G which affects eligibility for admission into the California State University (CSU) and University of California (UC) system. This item was previously presented as a discussion item - educators and other stakeholder groups were contacted and had no further feedback, thus the grant plan has been provided for approval with no change from the previous meeting March 9, 2022.

On motion by Mickey Thayer, second by Alicia Ramirez, the Completion of Improvement Grant Plan was approved as follows:

**AYES: 5
NOES: 0
ABSENT: 0**

**REVIEW OF BOARD POLICY
WITH ADMINISTRATIVE
REGULATION #5141.52
SUICIDE PREVENTION:**

Mrs. Joy Santos presented the Board Policy with Administrative Regulation #5141.52 regarding suicide prevention. The board policy is to be reviewed every five years. The policy is regarding suicide prevention training for grades 7th - 12th has been reviewed and revised with community stakeholders, school-employed mental health professionals, and suicide prevention experts. This item is has been brought before the board for review and requires no action at this current time.

**SUPERINTENDENT'S
REPORT:**

Superintendent, Todd Barlow presented the following local and state updates:

- Introduction of incoming Administrative Assistant to the County Superintendent of Schools, Leana Cantrell.
- Groundbreaking Ceremony of the Kings Building Remodel. Health and Human Services, and Kings Behavioral Health will be taking residence within the renovated building. The lawn in front of the building will be repaved for parking, the driveway between the Kings Building and KCOE Round Building will no longer be functional post renovation.
- Photo update of Early Learning Center. The structure is being redesigned to provide a restroom in each classroom.
- Legislative update of Senate Bill 871

**COMMENTS FROM THE
BOARD:**

Member Gonzales-Gomez reported:

- Mrs. Gonzales-Gomez has been attending the Corcoran Unified School District board meetings and Corcoran City Council Meetings that have historically been held on the same evening each month. She has advocated that the dates be switched to allow for the public to attend both without having to choose one or the other. The Corcoran City Council previously stated that they would be willing to change, however after further discussion that decision has been rescinded and the meeting dates will remain the same.
- She attended a presentation at the Kings Lake Center as well as the CAL RTA presentation Monday, April 11, 2022
- Mrs. Gonzales-Gomez extended a job well done to the staff who coordinated the Kings County Excellence in Education Awards Ceremony.

Member Ramirez reported:

- Ms. Ramirez was also in attendance of the presentation at the Kings Lake Center as well as the RTA presentation.
- She was also in attendance at the Hope festival in Armona.
- She worked with female students at JCM, and would like to go back to work with new students in the future.
- She was able to show support at Hanford High during the loss of Marissa Cardona and provided Circle T-Ranch Equine Therapy as a possible resource for grieving students.

President Robinson, Vice President Mederios, and Board Member Thayer shared compliments of the Kings County Excellence in Education program. All noted the positive change that was made of the format to highlight all 13 districts.

There being no further business, the meeting adjourned at 5:04 PM.

Sincerely,



Todd Barlow
Ex Officio Secretary

**Kings County Board of Education
Special Meeting
April 29, 2022
Kings County Office of Education, 1144 W. Lacey Blvd., Hanford, CA 93230
Office of the Kings County Superintendent of Schools
8:30 AM**

CALL TO ORDER: President Robinson convened the regular meeting of the Kings County Board of Education at 8:33 a.m., and led the audience in the Pledge of Allegiance.

MEMBERS PRESENT: Board members in attendance included: President Tawny Robinson, Mr. Adam T. Medeiros, Mrs. Mary Gonzales-Gomez, Ms. Alicia Ramirez, and Mrs. Mickey Thayer via telecommunication. Mr. Barlow presided as ex-officio secretary.

OTHER PARTICIPANTS: Mrs. Joy Santos, Mrs. Rebecca Villa, Ms. Leana Cantrell presided as the recording secretary.

COMMENTS FROM THE PUBLIC: None.

APPROVE DISCLOSURE OF COLLECTIVE BARGAINING AGREEMENTS FOR 2022-2023 & 2023-2024 Mrs. Joy Santos presented *Resolution A042922* regarding the California Preschool, Transitional Kindergarten, and Full Day Kindergarten Facility Grant Program Application. The resolution was presented in order to apply for recently released funding from the California Office of Public School Construction. The funding would allow for construction of a designated classroom for the preschool program run by the Kings County Office of Education on the Kit Carson Elementary School Campus.

On motion by Alicia Ramirez, second by Adam T. Medeiros, *Resolution A042922* California Preschool, Transitional Kindergarten, and Full Day Kindergarten Facility Grant Program Application was approved as follows:

**AYES: 5
NOES: 0
ABSENT: 0**

COMMENTS FROM THE BOARD: Member Gonzales-Gomez reported:

- Mrs. Gonzales-Gomez informed that she has spoken with the Mayor of Avenal in regards to some social issues that have been taking place in the community. She recommended the *New Beginnings Program* to him that was introduced at Kings

Lake with the Circle T Ranch equine therapy. He suggested that she reach out to Superintendent, Pat Sanchez and the City Manager.

Member Ramirez reported:

- Ms. Ramirez shared that she has worked with Board Member Gonzalez-Gomez to bring the equine therapy to the Corcoran School District and would be interested in helping it expand to Avenal.

There being no further business, the meeting adjourned at 8:54 AM.

Sincerely,



Todd Barlow
Ex Officio Secretary

**BEFORE THE GOVERNING BOARD OF THE
KINGS COUNTY BOARD OF EDUCATION**

Resolution Ordering Governing Board Member Elections; Consolidation of Elections Specifications of the Election Order)))	Resolution No. A05112022
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WHEREAS, under Elections Code Sections 1302 and 10404.5 School Districts have established the election day for governing board members as the same day upon which a primary, municipal, or general election is held in the even numbered years; and

WHEREAS, the Board of Supervisors received a resolution from the Kings County Board of Education whose boundaries are located, in whole or in part, within Kings County, establishing election of governing board members on the same day upon which the statewide general election is held; and

WHEREAS, other elections may be held in whole or in part of the territory of the school district and it is to the advantage of the district to consolidate therewith;

NOW, THEREFORE, IT IS ORDERED that an election be held within the territory included in the district on the 8th day of November 2022, for the purpose of electing two (2) member{s} to the governing board of the Kings County Board of Education in accordance with the following specifications:

SPECIFICATIONS OF THE ELECTION ORDER

1. The election shall be held on Tuesday, the 8th day of November 2022. The purpose of the election is to choose two (2) member{s} of the governing board of this school district.

2. This governing board hereby requests and consents to the consolidation of this election with other elections which may be held in whole or in part of the territory of the district, as provided in Elections Code Section 10403.

3. The district has determined that the Candidate will (or will not) pay
(District OR Candidate)
for the Candidate's Statement. The Candidate's Statement will be limited to 200 words.

4. Adopt A or B:

X A. In the event of a tie vote, the winner of this election shall be determined by lot at a time and place designated by the governing board.

_____ B. In the event of a tie vote, the governing board shall call a runoff election on the sixth Tuesday following the election at which the tie vote occurred.

5. It is the wish of this board that the county superintendent of schools publish the notice of election in the following newspaper, which is a newspaper of general circulation that is regularly circulated in the territory: Hanford Sentinel

THE FOREGOING RESOLUTION WAS ADOPTED upon motion of Trustee _____, seconded by Trustee _____, at a regular meeting on this 11th day of May, 2022, by the following vote:

AYES:

NOES:

ABSENT:

Todd Barlow, Ex officio Secretary

NOTICE TO COUNTY ELECTIONS OFFICIAL OF ELECTIVE OFFICES
TO BE FILLED AND TRANSMITTAL OF MAP AND BOUNDARIES

Kings County Board of Education
(Name of District)

TO THE COUNTY CLERK OF KINGS COUNTY
NOTICE IS HEREBY GIVEN that the elective offices of the district to be filled as the
General District Election to be held Tuesday, November 8, 2022*-- are as follows:

NAME OF OFFICE	ELECTED BY DIVISION NO. OR AT-LARGE	NAME OF INCUMBENT OR APPOINTEE	ELECTED OR APPOINTED? MO. / YR.	TO BE ELECTED FOR A SHORT TERM (2YRS) OR A FULL TERM (4YRS)
Board Member	Trustee Area 3	Tawny Robinson	Appointed June 2019	Full-Term
Board Member	Trustee Area 4	Adam T. Medeiros	Elected November 2018	Full-Term

(1) A map showing the boundaries of the district and boundaries of the division of the district, if any, within this county is attached hereto.

(2) The Candidate is to pay for (District or Candidate) the publication of a Candidates Statement of Qualification, pursuant to Elections Code Section 13307.

Dated: May 11, 2022

(Seal of the District)

District Secretary

Kings Co Ofc of Education, 1144 W. Lacey Blvd., Hanford, CA 93230

District Address

559-589-2506

District Phone Number

NOTE: **THIS NOTICE AND TRANSMITTAL SHALL BE MADE AT LEAST 125 DAYS BEFORE THE GENERAL DISTRICT ELECTION** AND SHALL EITHER BE DELIVERED IN PERSON OR MAILED BY CERTIFIED MAIL IN TIME TO REACH THE KINGS COUNTY OFFICE OF EDUCATION, 1144 W. LACEY BLVD., HANFORD, CA 93230, **NO LATER THAN JUNE 30, 2022.**

(11-02Notice of Boundaries.doc)

**DISCUSSION/ACTION
BOARD POLICY/ADMINISTRATIVE REGULATION
SUPERINTENDENT'S SALARY & FRINGE BENEFITS**

DATE: May 11, 2022

TOPIC: Superintendent's Salary & Fringe Benefits

ISSUE: Advancement of salary on Superintendent Salary Schedule and approval of fringe benefits

BACKGROUND: As required by BP/AR 2121, advancement on the Superintendent Salary Schedule shall be based on fiscal ability and shall require Board approval annually at the May Board meeting. Salary Schedule 1.0 has been expanded to add additional steps for an additional term for the elected Superintendent for the Board's review.

RESOURCE: Jamie Dial, ext. 7091

- Proposed Revised Salary Schedule 1.0
- BP/AR 2121 Superintendent's Salary & Fringe Benefits

RECOMMENDATION: Recommendation of increase to step five of Salary Schedule 1.0 for Mr. Todd Barlow for the Fiscal Year 2022-23 based on consideration of BP/AR 2121.

Kings County Office of Education
2022-23
SALARY SCHEDULE
SUPERINTENDENT

SCHEDULE 1.0

Step 1	\$	176,025
Step 2	\$	183,066
Step 3	\$	190,389
Step 4	\$	198,004
Step 5	\$	205,924
Step 6	\$	214,161
Step 7	\$	222,728
Step 8	\$	231,637
Step 9	\$	240,902

Effective: July 1, 2018 - June 30, 2022

Proposed Revision: Adding steps 5-9, Effective July 1, 2022 - June 30, 2027
(Board Adopted May 2, 2018)

Superintendent Salary & Fringe Benefits

BP 2121 (Revision June 7, 2018)

AR 2121 (Revision June 7, 2018)

Work Year:

225 days, 8 hours per day for computational purposes.

Kings County Board of Education

Board Policy

BP 2121

Administration

SUPERINTENDENT'S SALARY & FRINGE BENEFITS

The County Board believes it is important to attract and retain the most qualified and experienced candidate for the position of Kings County Superintendent of Schools. After the election or appointment and previous to the swearing in of a newly elected or appointed Superintendent the Board shall review and set his/her four-year salary schedule and fringe benefits. In no case will the salary of the Superintendent be lowered during his/her term of office or for any consecutive new term to which he/she is elected or appointed.

A County Superintendent of Schools shall not increase his or her salary, financial remuneration, benefits, or pension in any manner or for any reason without bringing the matter to the attention of the County Board of Education for its discussion at a regularly scheduled public meeting of the board and without the approval of the County Board of Education.

Legal Reference:

State Constitution Article IX,
Education Code Section 1207, 1209

Adopted by Board:

June 6, 1979

Revised by Board:

March 5, 1980

Revised by Board:

February 1, 1989

Revised by Board:

June 3, 1992

Revised by Board:

August 2, 1995

Revised by Board:

December 16, 1998

Revised by Board:

January 5, 2005

Revised by Board:

October 4, 2006

Revised by Board:

August 10, 2011

Revised by Board:

June 7, 2018

Kings County Board of Education

Administrative Regulation

AR 2121

Administration

SUPERINTENDENT'S SALARY & FRINGE BENEFITS

Four -Year Salary Schedule

In determining the County Superintendent's four-year salary schedule, the following should be considered by the Board.

- The State and Local Economy
- The budget of the Kings County Office of Education
- Salaries of the School Superintendents in Kings County
- COLA paid to county office employee groups
- Salaries of County Superintendents in Comparable Size Counties

Advancement on the salary schedule shall be based on fiscal ability and shall require Board approval annually at the May Board meeting.

Fringe Benefits

The Board must approve fringe benefits of the County Superintendent. The fringe benefits considered may include such benefits as:

- Health Insurance
- Life insurance

Any changes to the approved benefits during the calendar year will be brought to the Board for approval at a regularly scheduled public meeting. The Board is not required to approve statutory benefits such as STRS, workers compensation, or Medicare.

The Board will authorize individual memberships for local, state, or national associations, such as ACSA, that the Board deems beneficial to the County Office.

Adopted by Board:	<u>January 5, 2005</u>
Revised by Board:	<u>October 4, 2006</u>
Revised by Board	<u>August 10, 2011</u>
Revised by Board:	<u>June 7, 2018</u>

ACTION ITEM

DATE: May 11, 2022

TOPIC: Board Policy/Administrative Regulation 5141.52 was last revised in October 2017. Revisions are being presented for approval.

ISSUE: In accordance with Education Code 215, the governing board shall review, at minimum every fifth year, its policy on pupil suicide prevention and, if necessary, update its policy.

BACKGROUND: In accordance with Education Code 215, the governing board or body of a local educational agency that serves pupils in grades 7 to 12, inclusive, shall, before the beginning of the 2017–18 school year, adopt, at a regularly scheduled meeting, a policy on pupil suicide prevention in grades 7 to 12, inclusive. The policy shall be developed in consultation with school and community stakeholders, school-employed mental health professionals, and suicide prevention experts and shall, at a minimum, address procedures relating to suicide prevention, intervention, and postvention.

RESOURCE: Joy Santos
Assistant Superintendent, Educational Services
joy.santos@kingscoe.org
559-589-7068

RECOMMENDATION: Recommend that the Kings County Board of Education approves revised Board Policy/Administrative Regulation 5141.52

Kings County Board of Education

Board Policy

BP 5141.52
Students

SUICIDE PREVENTION

The Kings County Board of Education recognizes that suicide is a major cause of death among youth and should be taken seriously. In order to attempt to reduce suicidal behavior and its impact on students and families, the Superintendent or designee shall develop preventive strategies, intervention and postvention procedures.

The Kings County Office of Education, the Superintendent or designee shall consult with school health professionals, school counselors, school psychologists, school social workers, administrators, other staff, parents/guardians, students, local health agencies, mental health professionals, law enforcement and community organizations in planning, implementing and evaluating the Kings County Office of Education's strategies for suicide prevention, intervention and postvention health plans. (Education Code 215)

The Board shall ensure that measures and strategies for students in grades K-6 are age appropriate and delivered and discussed in a manner that is sensitive to the needs of young students. (Education Code 215)

Such measures and strategies shall include, but are not limited to:

1. Staff development on suicide awareness and prevention for teachers, school counselors, and other county office employees who interact with students in all grade levels
2. Instruction to students in problem-solving and coping skills to promote students' mental, emotional, and social health and well-being, as well as instruction in recognizing and appropriately responding to warning signs of suicidal intent in others
3. Methods for promoting a positive school climate that enhance students' feelings of connectedness with the school and that is characterized by caring staff and harmonious interrelationships among students
4. The Superintendent or designee may offer parents/guardians education or information which describes the severity of the youth suicide problem, the County Office's suicide prevention curriculum, risk factor and warning signs of suicide, basic steps for helping suicidal youth, and/or school and community resources
5. Encouragement for students to notify appropriate school personnel or other adults when they are experiencing thoughts of suicide or when they suspect or have knowledge of another student's suicidal intentions
6. Crisis intervention procedures for addressing suicide threats or attempts
7. Counseling and other postvention strategies for helping students, staff, and others cope in the aftermath of a student's suicide

As appropriate, these measures and strategies shall specifically address the needs of students who are at high risk of suicide, including, but not limited to, students who are bereaved by suicide; students with disabilities, mental illness, or substance use disorders; students who are experiencing homelessness or who are in out-of-home settings such as foster care; and students who are lesbian, gay, bisexual, transgender, or questioning youth. (Education Code 215)

If a referral is made for mental health or related services for a student in grade K-6 who is a Medi-Cal beneficiary, the Superintendent or designee shall coordinate and consult with the county mental health plan. (Education Code 215)

District employees shall act only within the authorization and scope of their credential or license. Nothing in this policy shall be construed as authorizing or encouraging district employees to diagnose or treat mental illness unless they are specifically licensed and employed to do so. (Education Code 215)

The Board shall review, and update as necessary, this policy at least every five years. (Education Code 215)

The Superintendent or designee shall post this policy on the district's web site, in a prominent location and in a manner that is easily accessible to parents/guardians and students. (Education Code 234.6)

Legal References:

EDUCATION CODE

215 Student suicide prevention policies

215.5 Suicide prevention hotline contact information on student identification cards

216 Suicide prevention online training programs

234.6 Posting suicide prevention policy on web site

32280-32289.5 Comprehensive safety plan

49060-49079 Student records

49602 Confidentiality of student information

49604 Suicide prevention training for school counselors

GOVERNMENT CODE

810-996.6 Government Claims Act

PENAL CODE

11164-11174.3 Child Abuse and Neglect Reporting Act

WELFARE AND INSTITUTIONS CODE

5698 Emotionally disturbed youth; legislative intent

5850-5886 Children's Mental Health Services Act

COURT DECISIONS

Corales v. Bennett (Ontario-Montclair School District), (2009) 567 F.3d 554

Management Resources:

CALIFORNIA DEPARTMENT OF EDUCATION PUBLICATIONS

Health Education Content Standards for California Public Schools, Kindergarten Through Grade Twelve, 2008

Health Framework for California Public Schools, Kindergarten Through Grade Twelve, 2019

CENTERS FOR DISEASE CONTROL AND PREVENTION PUBLICATIONS

School Connectedness: Strategies for Increasing Protective Factors Among Youth, 2009

NATIONAL ASSOCIATION OF SCHOOL PSYCHOLOGISTS PUBLICATIONS

Preventing Suicide: Guidelines for Administrators and Crisis Teams, 2015

U.S. DEPARTMENT OF HEALTH AND HUMAN SERVICES PUBLICATIONS

National Strategy for Suicide Prevention: Goals and Objectives for Action, rev. 2012

Preventing Suicide: A Toolkit for High Schools, 2012

WEBSITES

American Association of Suicidology: <http://www.suicidology.org>

American Foundation for Suicide Prevention: <http://afsp.org>

American Psychological Association: <http://www.apa.org>

American School Counselor Association: <http://www.schoolcounselor.org>

California Department of Education, Mental Health:
<http://www.cde.ca.gov/ls/cg/mh>

California Department of Health Care Services, Mental Health Services:
<http://www.dhcs.ca.gov/services/MH>

Centers for Disease Control and Prevention, Mental Health:
<http://www.cdc.gov/mentalhealth>

National Association of School Psychologists: <http://www.nasponline.org>

National Institute for Mental Health: <http://www.nimh.nih.gov>

Suicide Prevention Resource Center: <http://www.sprc.org/about-suicide>

Suicide Prevention Lifeline: <http://suicidepreventionlifeline.org>

Trevor Project: <http://thetrevorproject.org>

U.S. Department of Health and Human Services, Substance Abuse and Mental Health Services Administration: <http://www.samhsa.gov>

Adopted by Board: October 4, 2017

Reviewed by Board: May 11, 2022

Kings County Office of Education

Administrative Regulation

AR 5141.52
Students

SUICIDE PREVENTION

Staff Development

Suicide prevention training shall be provided to teachers, counselors, and other County Office employees who interact with students at all grade levels. The training shall be offered under the direction of a County Office counselor/psychologist and/or in cooperation with one or more community mental health agencies.

Materials for training shall include how to identify appropriate mental health services at the school site and within the community, and when and how to refer youth and their families to those services. Materials also may include programs that can be completed through self-review of suitable suicide prevention materials. (Education Code 215)

Staff development shall include research and information related to the following topics:

1. The higher risk of suicide among certain groups, including, but not limited to, students who are bereaved by suicide; students with disabilities, mental illness, or substance use disorders; students who are experiencing homelessness or who are in out-of-home settings such as foster care; and students who are lesbian, gay, bisexual, transgender, or questioning youth
2. Individual risk factors such as previous suicide attempt(s) or self-harm, history of depression or mental illness, family history of suicide or violence, feelings of isolation, interpersonal conflicts, a recent severe stressor or loss, family instability, impulsivity, and other factors
3. Warning signs that may indicate depression, emotional distress, or suicidal intentions, such as changes in students' personality or behavior and verbalizations of hopelessness or suicidal intent
4. Protective factors that may help to decrease a person's suicide risk, such as resiliency, problem-solving ability, access to mental health care, and positive connections to family, peers, school, and community
5. Instructional strategies for teaching the suicide prevention curriculum and promoting mental and emotional health
6. School and community resources and services, including resources and services that meet the specific needs of high-risk groups

7. Kings County Office of Education's procedures for intervening when a student is demonstrating emotional distress, attempts, threatens, or discloses the desire to die by suicide, including, but not limited to, appropriate protocols for monitoring the student while the immediate referral of the student to medical or mental health services is being processed

8. Kings County Office of Education's procedures for responding after a suicide has occurred

Instruction

The Kings County Office of Education's comprehensive health education program shall promote the healthy mental, emotional, and social development of students and shall be aligned with the state content standards and curriculum framework. Suicide prevention instruction shall be incorporated into the health education curriculum at an age appropriate manner and shall be designed to help students:

1. Identify and analyze signs of depression and self-destructive behaviors in oneself and others and understand how feelings of depression, loss, isolation, inadequacy, and anxiety can lead to thoughts of suicide
2. Develop coping and resiliency skills and self-esteem
3. Learn to listen, be honest, share feelings, and get help when communicating with friends who show signs of suicidal intent
4. Identify trusted adults, school resources, and/or community crisis intervention resources where youth can get help and recognize that there is no stigma associated with seeking services for mental health, substance abuse, and/or suicide prevention

Student Identification Cards

Should our court or county school implement student identification cards for students in grades 7-12, these shall include the National Suicide Prevention Lifeline telephone number and may also include the Crisis Text Line and/or a local suicide prevention hotline telephone number. (Education Code 215.5)

Intervention

Students shall be encouraged to notify a teacher, principal, counselor, or other adult when they are experiencing thoughts of suicide or when they suspect or have knowledge of another student's suicidal intentions.

Every statement regarding suicidal intent shall be taken seriously. Whenever a staff member suspects or has knowledge of a student's suicidal intentions based on the student's verbalizations or act of self-harm, the staff member shall promptly notify the principal and

school counselor, who shall implement district intervention protocols as appropriate.

Although any personal information that a student discloses to a principal and/or school counselor shall generally not be revealed, released, referenced, or discussed with third parties, the principal and/or counselor may report to other appropriate administrators or student's parents/guardians when there is reasonable cause to believe that disclosure is necessary to avert a clear and present danger to the health, safety, or welfare of the student or others within the school community. In addition, the principal and/or counselor may disclose information of a personal nature to psychotherapists, other health care providers, or the school nurse for the sole purpose of referring the student for treatment. (Education Code 49602)

Whenever schools establish a peer counseling system to provide support for students, peer counselors shall receive training that includes identification of the warning signs of suicidal behavior and referral of a suicidal student to appropriate adults.

When a suicide attempt or threat is reported, the principal or designee shall ensure student safety by taking the following actions:

1. Immediately securing medical treatment and/or mental health services as necessary
2. Notifying law enforcement and/or other emergency assistance if a suicidal act is being actively threatened
3. Keeping the student under continuous adult supervision until the parent/guardian and/or appropriate support agent or agency can be contacted and has the opportunity to intervene
4. Removing other students from the immediate area as soon as possible

The principal or designee shall document the incident in writing, including the steps that the school took in response to the suicide attempt or threat.

The Superintendent or designee shall follow up with the parent/guardian and student in a timely manner to provide referrals to appropriate services as needed. If the parent/guardian does not access treatment for the student, the Superintendent or designee may meet with the parent/guardian to identify barriers to treatment and assist the family in providing follow-up care for the student. If follow-up care is still not provided, the Superintendent or designee shall consider whether it is required, pursuant to laws for mandated reporters of child neglect, to refer the matter to the local child protective services agency.

For any student returning to school after a mental health crisis, the principal or designee and/or school counselor may meet with the parents/guardians and, if appropriate, with the student to discuss re-entry and appropriate next steps to ensure the student's readiness for return to school and determine the need for ongoing support.

Postvention

In the event that a student dies by suicide, the Superintendent or designee shall communicate with the student's parents/guardians to offer condolences, assistance, and resources. In accordance with the laws governing confidentiality of student record information, the Superintendent or designee shall consult with the parents/guardians regarding facts that may be divulged to other students, parents/guardians, and staff.

The Superintendent or designee shall implement procedures to address students' and staff's grief and to minimize the risk of imitative suicide or suicide contagion. The Superintendent or designee shall provide students, parents/guardians, and staff with information, counseling, and/or referrals to community agencies as needed. Students significantly affected by suicide death and those at risk of imitative behavior should be identified and closely monitored. School staff may receive assistance from school counselors or other mental health professionals in determining how best to discuss the suicide or attempted suicide with students.

Any response to media inquiries shall be handled by the County Office-designated spokesperson who shall not divulge confidential information. The County Office's response shall not sensationalize suicide and shall focus on the County Office's postvention plan and available resources.

After any suicide or attempted suicide by a student, the Superintendent or designee shall provide an opportunity for all staff who responded to the incident to debrief, evaluate the effectiveness of the strategies used, and make recommendations for future actions.

Adopted by Board: October 4, 2017
Reviewed by Board: May 11, 2022

DISCUSSION ITEM

DATE: May 11, 2022

TOPIC: Quarterly Williams Complaint Report Summary

ISSUE: Review of quarterly Williams Uniform Complaint report summary for Quarter 3: January 1, 2022 – March 31, 2022.

BACKGROUND: The County Superintendent of schools, or designee, shall report summarized data on the nature and resolution of all complaints for office operated classes and programs on a quarterly basis to the County Board of Education. The report shall include the number of complaints by general subject area and the number of resolved and unresolved complaints. These summaries shall be publicly reported on a quarterly basis at a regularly scheduled board meeting (Educational Code 35186).
A Williams Complaint is a type of Uniform Complaint (UCP), regarding instructional materials, emergency or urgent facilities conditions that pose a threat to the health and safety of pupils, and teacher vacancy or miss-assignment and may be filed anonymously. County Offices and School Districts are required to have policies that describe the complaint process.

RECOMMENDATION: Discussion item. No action is necessary

RESOURCE: Joy Santos
Assistant Superintendent,
Educational Services
joy.santos@kingscoe.org
559-589-7068

Quarterly Report on *Williams* Uniform Complaints

[Education Code § 35186(d)]

District: Kings County Office of Education

Person completing this form: Joy Santos Title: Assistant Superintendent, Educational Services

Quarterly Report Submission Month/Quarter:
(check one)

- ☐ October 1st Quarter (7/1-9/30)
☐ January 2nd Quarter (10/1-12/31)
☒ April 3rd Quarter (1/1-3/31)
☐ July 4th Quarter (4/1-6/30)

Quarterly Report Submission Year: 2021-2022

Date for information to be reported publicly at governing board meeting: 5/11/22

Please check the box that applies:



No complaints were filed with any school in the district during the quarter indicated above.



Complaints were filed with schools in the district during the quarter indicated above. The following chart summarizes the nature and resolution of these complaints.

General Subject Area	Total # of Complaints	# Resolved	# Unresolved
Textbooks and Instructional Materials	0		
Teacher Vacancy or Misassignment	0		
Facilities Conditions	0		
TOTALS	0		

Todd Barlow

Print Name of District Superintendent



Signature of District Superintendent

5/11/22

Date

Please submit to: Genevieve Almanzar, Coordinator
Kings County Office of Education
Williams Compliance
(559) 589-7035
info.foundationalservices@kingscoe.org